

Academic Committee - Terms of Reference

These terms of Reference were approved at the IAEM Executive meeting on 5th December 2007.

1. Aims

The IAEM Academic Committee aims to encourage, facilitate and promote

- The development of academic Emergency Medicine in Ireland.
- The production and dissemination of research and scholarly work in the field of Emergency Medicine.

2. Specific Goals

- 2.1 To promote research activity in the field of Emergency Medicine.
- 2.2 To evaluate research presentations for or at the Annual IAEM Scientific Meeting on behalf of IAEM.
- 2.3 To evaluate research abstracts for ICEM on behalf of IAEM.
- 2.4 To represent the interests of IAEM at national and international research fora (e.g. CEM, ICEM, SAEM, etc).
- 2.5 To assist in the development of research skills in Emergency Medicine in Ireland.
- 2.6 To act as a resource for those wishing to develop research projects in Emergency Medicine or in Emergency Departments.
- 2.7 Over time, the Academic Committee shall develop a research fund to support research in Emergency Medicine within Ireland.

3. Chairperson

- 3.1 To be appointed by the Executive and ratified by the membership of the IAEM. (The inaugural chair will be Dr Ronan O'Sullivan).
- 3.2 The chair, following the inaugural term(s), will normally have been a member of the committee for the previous year.
- 3.3 Term of office to be 3 years, renewable for a further term.

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4. Membership

- 4.1 One member at the suggestion of the Advisory Committee on Emergency Medicine Training (ACEMT).
- 4.2 One Associate Member, generally a Specialist Registrar in Emergency Medicine.
- 4.3 Five Full members of IAEM.
- 4.4 Additional members may be co-opted from time to time with the agreement of the IAEM Executive.

5. Term of Office of Members

Membership will be for a period of three years and may be renewed by the Executive on the advice of the Chair.

6. Reporting Mechanism

- 6.1 The Committee will formally report to the IAEM Executive via the chair, no less than twice yearly.
- 6.2 An annual report will be furnished to the AGM of the IAEM by the chair and circulated with the papers for the AGM.

7. Research Fund

- 7.1 This will be created over time and will be used to support research consistent with the aims of the IAEM and its Research Committee.
- 7.2 The administration of this fund will be subject to the governance rules of the IAEM.

8. Review

The Terms of Reference of the Committee will be reviewed at the Executive Meeting prior to the 2009 IAEM Annual General Meeting